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The Housing Authority of the
Borough of Buena

Housing Authority Budget

www.buenaha.org
(Authority Web Address)

Department Of



Community
Affairs

Division of Local Government Services

2015 HOUSING AUTHORITY BUDGET

Certification Section

2015

The Housing Authority of the Borough of Buena

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM April 1, 2015 TO March 31, 2016

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.

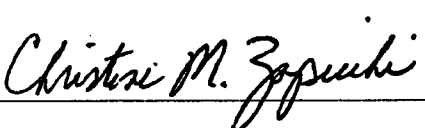
*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By:  Date: 3/2/15

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

*State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services*

By:  Date: 6/16/15

2015 PREPARER'S CERTIFICATION

The Housing Authority of the Borough of Buena

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

It is hereby certified that the Housing Authority Budget, including both the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that: all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in itemization, form and content, the budget will permit the exercise of the comptroller function within the Housing Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	<i>Linda M Cavallo</i>		
Name:	Linda M. Cavallo		
Title:	Fee Accountant		
Address:	2581 E. Chestnut Ave., Suite B Vineland, NJ 08361		
Phone Number:	856-696-8000	Fax Number:	856-794-1295
E-mail address	linda@avenacpa.com		

2015 APPROVAL CERTIFICATION

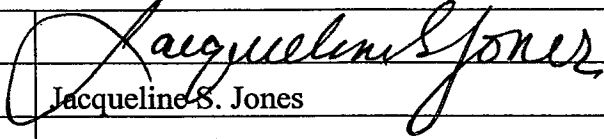
The Housing Authority of the Borough of Buena

HOUSING AUTHORITY BUDGET

FISCAL YEAR: **FROM:** April 1, 2015 **TO:** March 31, 2016

It is hereby certified that the Housing Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body of the Housing Authority of the Borough of Buena, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on the 15th day of January, 2015.

It is further certified that the recorded vote appearing in the resolution represents not less than a majority of the full membership of the governing body thereof.

Officer's Signature:			
Name:	Jacqueline S. Jones		
Title:	Executive Director		
Address:	600 Central Ave. Minotola, NJ 08341		
Phone Number:	856-697-4852	Fax Number:	856-697-2642
E-mail address	jjones@vha.org		

INTERNET WEBSITE CERTIFICATION

Authority's Web Address: www.buenaha.org

All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

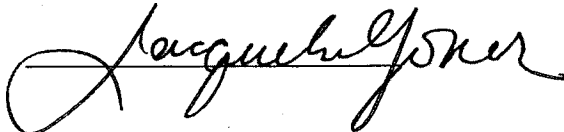
- ☒ A description of the Authority's mission and responsibilities
- ☒ Commencing with 2013, the budgets for the current fiscal year and immediately preceding two prior years
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- ☒ Commencing with 2012, the complete annual audits of the most recent fiscal year and immediately two prior years
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the authority to the interests of the residents within the authority's service area or jurisdiction
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time, date, location and agenda of each meeting
- ☒ Beginning January 1, 2013, the approved minutes of each meeting of the Authority including all resolutions of the board and their committees, for at least three consecutive fiscal years
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying compliance

Title of Officer Certifying compliance

Signature

JACQUELINE S. JONES
EXECUTIVE DIRECTOR


2015 HOUSING AUTHORITY BUDGET RESOLUTION RESOLUTION 2015-14

The Housing Authority of the Borough of Buena

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

WHEREAS, the Annual Budget and Capital Budget for the Housing Authority of the Borough of Buena for the fiscal year beginning, April 1, 2015 and ending, March 31, 2016 has been presented before the governing body of the Housing Authority of the Borough of Buena at its open public meeting of January 15, 2015; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$391,760, Total Appropriations, including any Accumulated Deficit if any, of \$361,010 and Total Unrestricted Net Position utilized of \$0; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$65,600 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0; and

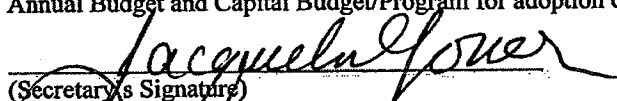
WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget, must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Housing Authority of the Borough of Buena, at an open public meeting held on January 15, 2015 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Housing Authority of the Borough of Buena for the fiscal year beginning, April 1, 2015 and ending, March 31, 2016 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Housing Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Housing Authority of the Borough of Buena will consider the Annual Budget and Capital Budget/Program for adoption on April 16, 2015.


(Secretary's Signature)

1/15/15
(Date)

Governing Body
Member:

Recorded Vote

Aye

Nay

Abstain

Absent

Carla Giovinazzi

X

Nancy Brunini

X

Lynn Hoban

X

Mary Cooper

X

Jeffery Johnston

X

Robert Delano

X

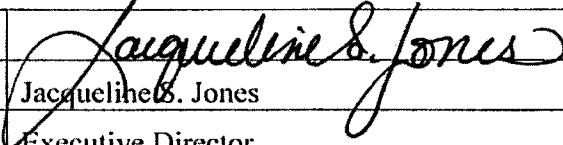
2015 ADOPTION CERTIFICATION

The Housing Authority of the Borough of Buena

HOUSING AUTHORITY BUDGET

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

It is hereby certified that the Housing Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Housing Authority of the Borough of Buena, pursuant to N.J.A.C. 5:31-2.3, on the 16th day of, April, 2015.

Officer's Signature:			
Name:	Jacqueline B. Jones		
Title:	Executive Director		
Address:	600 Central Ave. Minotola, NJ 0841		
Phone Number:	856-697-4852	Fax Number:	856-697-2642
E-mail address	jjones@vha.org		

2015 ADOPTED BUDGET RESOLUTION

Housing Authority Borough of Buena

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

WHEREAS, the Annual Budget and Capital Budget/Program for the Housing Authority of the Borough of Buena for the fiscal year beginning April 1, 2015 and ending, March 31, 2016 has been presented for adoption before the governing body of the Housing Authority of the Borough of Buena at its open public meeting of April 16, 2015; and

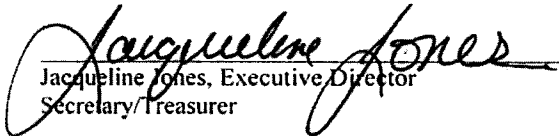
WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget as presented for adoption reflects Total Revenues of \$391,760, Total Appropriations, including any Accumulated Deficit, if any, of \$361,010 and Total Unrestricted Net Position utilized of \$ 0; and

WHEREAS, the Capital Budget as presented for adoption reflects Total Capital Appropriations of \$65,600 and Total Unrestricted Net Position planned to be utilized of \$0; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Housing Authority, at an open public meeting held on April 16, 2015 that the Annual Budget and Capital Budget/Program of the Housing Authority of the Borough of Buena for the fiscal year beginning, April 1, 2015 and, ending, March 31, 2016 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.


Jacqueline Jones, Executive Director
Secretary/Treasurer

4/16/15
(Date)

Governing Body Member:	Recorded Vote Aye	Nay	Abstain	Absent
Carla Giovinazzi	✓			
Nancy Brunini	✓			
Lynn Hoban				✓
Mary Cooper	✓			
Jeffery Johnston	✓			
Robert Delano				✓

2015 HOUSING AUTHORITY BUDGET

Narrative and Information Section

2015 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

The Housing Authority of the Borough of Buena

AUTHORITY BUDGET

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

Answer all questions below. Attach additional pages and schedules as needed.

SEE NEXT PAGE FOR ANSWERS

1. Complete a brief statement on the 2015 proposed Annual Budget and make comparison to the 2014 adopted budget. Explain any variances over +/-10% for each line item. Explanations of variances should include a description of the reason for the increase/decrease in the budgeted line item, not just an indication of the amount and percent of the change. Attach any supporting documentation that will help to explain the reason for the increase/decrease in the budgeted line item. For example, if the anticipated HUD Operating Subsidy has increased 15%, provide documentation that supports the increased HUD Operating Subsidy to the Housing Authority.
2. Complete a brief statement on the impact the proposed Annual Budget will have on Anticipated Revenues, especially service charges, and on the general purpose/component unit financial statements. Explain significant increases or decreases, if any. An increase or decrease is considered significant if it is over +/-10% from the current year adopted budget.
3. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Budget/Program.
4. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget, i.e. rate stabilization, debt service reduction, to balance the budget, etc. If the Authority's budget anticipates a use of Unrestricted Net Position, this question must be answered.
5. Is the Authority required to implement project-based budgeting and asset management under HUD rules and regulations? If yes, has the Authority's governing body adopted a project-based budget?
6. The proposed budget must not reflect an anticipated deficit from 2015 operations. If there exists an accumulated deficit from prior years' budgets (and funding is included in the proposed budget as a result of a prior deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.
7. Attach a schedule of the Authority's existing rate structure (rent, maintenance/utilities, etc.) and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in the rate structure, if applicable.
8. Attach a copy of the Authority's most recent Annual Operating Data submission to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) under the Authority's Continuing Disclosure Agreements for any debt issuances outstanding. Examples of Annual Operating Data may include rents and collections; number of tenants; number of available housing units; etc. See Local Finance Notice 2014-9 for more information.

2015 HOUSING AUTHORITY BUDGET MESSAGE & ANALYSIS

The Housing Authority of the Borough of Buena

AUTHORITY BUDGET

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

1. The 2015 proposed Annual Budget is primarily based on the March 31, 2014 year end data and the first six months of the current year (YE 3-31-2015). A slight increase in rental revenue is anticipated due to the cost of living increase provided to recipients of social security. Operating subsidy is based on the anticipated funding level of 84% as published by HUD. Capital funding increase by \$8,000 from the previous year based on the annual contribution for 2014 from HUD (see attached statement). Interest income is expected to increase by \$50 due to slightly higher interest rates. Other income from the laundry is expected to be the same. Administration expenses are anticipated to be approximately the same. Utility expenses, primarily gas, are expected to decrease by \$14,500 due to replace of faulty gas meters, and weatherization measures taken to conserve energy. The savings of \$14,500 from utilities and an additional \$14,000 will be spent on material and contract costs for roof, gutter and exterior cleaning, office renovations and updates, and unit maintenance.
2. The proposed Annual Budget will not have a significant impact on Anticipated Revenues. The total increase in revenues is approximately 4% which is not significant.
3. The local/regional economy is in a recession. The majority of our tenants receives social security and is not currently in the work force; therefore, their income is not greatly impacted by the local job market/economy. The Capital Budget will be used for operations so the local economy will have little effect on it.
4. N/A
5. No
6. N/A
7. N/A
8. N/A

HOUSING AUTHORITY CONTACT INFORMATION

2015

Please complete the following information regarding this Housing Authority. All information requested below must be completed.

Name of Authority:	The Housing Authority of the Borough of Buena		
Address:	600 Central Ave.		
City, State, Zip:	Minotola	NJ	08341
Phone: (ext.)	856-697-4852	Fax:	856-697-2642

Preparer's Name:	Linda M. Cavallo, CPA		
Preparer's Address:	2581 E. Chestnut Ave., Suite B		
City, State, Zip:	Vineland	NJ	08361
Phone: (ext.)	856-696-8000	Fax:	856-794-1295
E-mail:	linda@avenacpa.com		

Chief Executive Officer:	Jacqueline S. Jones		
Phone: (ext.)	856-697-4852	Fax:	856-697-2648
E-mail:	jjones@vha.org		

Chief Financial Officer:	Christine Trout		
Phone: (ext.)	856-697-4852	Fax:	856-697-2648
E-mail:	ctrout@buenaha.org		

Name of Auditor:	Nina S. Sorelle		
Name of Firm:	Bowman & Company, LLP		
Address:	6 North Broad Street Suite 201		
City, State, Zip:	Woodbury	NJ	08096
Phone: (ext.)	856-821-6866	Fax:	856-821-1279
E-mail:	nsorelle@bowmanllp.com		

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE

The Housing Authority of the Borough of Buena

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

Answer all questions below completely and attach additional information as required.

- 1) Provide the number of individuals employed in calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: 2
- 2) Provide the amount of total salaries and wages for calendar year 2013 as reported on the Authority's Form W-3, Transmittal of Wage and Tax Statements: \$68,305.40
- 3) Provide the number of regular voting members of the governing body: 6
- 4) Provide the number of alternate voting members of the governing body: 0
- 5) Did any person listed on Page N-4 have a family or business relationship with any other person listed on Page N-4 during the current fiscal year? No If "yes," attach a description of the relationship including the names of the individuals involved and their positions at the Authority.
- 6) Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required? Yes If "no," provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.
- 7) Does the Authority have any amounts receivable from current or former commissioners, officers, key employees or highest compensated employees? No If "yes," attach a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.
- 8) Was the Authority a party to a business transaction with one of the following parties:
 - a. A current or former commissioner, officer, key employee, or highest compensated employee? No
 - b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee? No
 - c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner? NoIf the answer to any of the above is "yes," attach a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.
- 9) Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract? A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor. No If "yes," attach a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.
- 10) Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. **Compensation for the employees listed on Page N-4 are determined by a survey of comparable positions in a similar sized entity and periodic performance evaluations.**
- 11) Did the Authority pay for meals or catering during the current fiscal year? No If "yes," attach a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.
- 12) Did the Authority pay for travel expenses for any employee or individual listed on Page N-4? Yes If "yes," attach a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.

<u>Poc Num</u>	<u>Payment Date</u>	<u>Voided</u>	<u>Type</u>	<u>Document Recipient</u>	<u>Document Description</u>	<u>Cleared</u>	<u>Amount</u>
*10544	05/15/2014	No	CHK	Augusto Fierro	Travel Reimbursement 3/27/14 to	Yes	\$122.04
*10593	07/03/2014	No	CHK	Augusto Fierro	Travel reimbursement/Gas 5/15 -	Yes	\$107.35
*10635	08/19/2014	No	CHK	Augusto Fierro	Travel Expenses from July 3 2014	Yes	\$109.61
*10682	10/16/2014	No	CHK	Augusto Fierro	Travel Reimbusemnt 8/20/14 to	Yes	\$134.47
*10719	12/02/2014	No	CHK	Augusto Fierro	Travel Reimb 10/16/2014 to	Yes	\$87.01
							\$560.48

HOUSING AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

The Housing Authority of the Borough of Buena

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

- 13) Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority:
- a. First class or charter travel _____ No _____
 - b. Travel for companions _____ No _____
 - c. Tax indemnification and gross-up payments _____ No _____
 - d. Discretionary spending account _____ No _____
 - e. Housing allowance or residence for personal use _____ No _____
 - f. Payments for business use of personal residence _____ No _____
 - g. Vehicle/auto allowance or vehicle for personal use _____ No _____
 - h. Health or social club dues or initiation fees _____ No _____
 - i. Personal services (i.e.: maid, chauffeur, chef) _____ No _____
- If the answer to any of the above is "yes," attach a description of the transaction including the name and position of the individual and the amount expended.*
- 14) Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement? _____ Yes _____ *If "no," attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses.*
- 15) Did the Authority make any payments to current or former commissioners or employees for severance or termination? _____ No _____ *If "yes," attach explanation including amount paid.*
- 16) Did the Authority make any payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses? _____ No _____ *If "yes," attach explanation including amount paid.*
- 17) Did the Authority comply with its Continuing Disclosure Agreements for all debt issuances outstanding by submitting its audited annual financial statements, annual operating data, and notice of material events to the Municipal Securities Rulemaking Board's Electronic Municipal Marketplace Access (EMMA) as required? _____ N/A _____ *If "no," attach a description of the Authority's plan to ensure compliance with its Continuing Disclosure Agreements in the future.*
- 18) Did the Authority receive any notices from the Department of Housing and Urban Development or any other entity regarding maintenance or repairs required to the Authority's facilities to bring them into compliance with current regulations and standards that it has not yet taken action to remediate? _____ No _____ *If "yes," attach explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*
- 19) Did the Authority receive any notices of fines or assessments from the Department of Housing and Urban Development or any other entity due to noncompliance with current regulations? _____ No _____ *If "yes," attach a description of the event or condition that resulted in the fine or assessment and indicate the amount of the fine or assessment.*
- 20) Has the Authority been deemed "troubled" by the Department of Housing and Urban Development? _____ No _____ *If "yes," attach an explanation of the reason the Authority was deemed "troubled" and describe the Authority's plan to address the conditions identified.*

**AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES,
HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS
The Housing Authority of the Borough of Buena**

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

Complete the attached table for all persons required to be listed per #1-4 below.

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority and any other public entities as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority and any other public entities.
- 3) List all of the Authority's former officers, key employees and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority and any other public entities during the most recent fiscal year completed.

Commissioner: A member of the governing body of the authority with voting rights. Include alternates for purposes of this schedule.

Officer: A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial official as officers. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

Key employee: An employee or independent contractor of the authority (other than a commissioner or officer) who meets both of the following criteria:

- a) The individual received reportable compensation from the authority and all other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

Highest compensated employee: One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

Compensation: All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

Reportable compensation: The aggregate compensation that is reported (or is required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year. For example, for fiscal years ending December 31, 2015, the calendar year 2013 W-2 and 1099 should be used (60 days prior to start of budget year is November 1, 2014, with 2013 being the most recent calendar year ended), and for fiscal years ending June 30, 2016, the calendar year 2014 W-2 and 1099 should be used (60 days prior to start of budget year is May 1, 2015, with 2014 being the most recent calendar year ended).

Other Public Entity: Any municipality, county, local authority, fire district, or other government unit, regardless of whether it is related in any way to the Authority either by function or by physical location.

Authority Schedule of Commissioners, Officers, Key Employees, Highest Compensated Employees and Independent Contractors (Continued)

For the Period April 1, 2015 to March 31, 2016 The Housing Authority of the Borough of Buena

Reportable Compensation from Authority (W-2/ 1099)																					
Position		Highest Compensated Employee				Former				Average Hours per Week Dedicated to Position				Total Compensation All Public Entities							
Commissioner		Officer				Key Employee				Base Salary/ Stipend				Reportable Compensation from Other Public Entities (W-2/ 1099)				Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)			
Commissioner		Officer				Key Employee				Base Salary/ Stipend				Reportable Compensation from Other Public Entities (W-2/ 1099)				Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)			
Commissioner		Officer				Key Employee				Base Salary/ Stipend				Reportable Compensation from Other Public Entities (W-2/ 1099)				Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)			
Commissioner		Officer				Key Employee				Base Salary/ Stipend				Reportable Compensation from Other Public Entities (W-2/ 1099)				Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)			
Commissioner		Officer				Key Employee				Base Salary/ Stipend				Reportable Compensation from Other Public Entities (W-2/ 1099)				Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)			
Commissioner		Officer				Key Employee				Base Salary/ Stipend				Reportable Compensation from Other Public Entities (W-2/ 1099)				Estimated amount of other compensation from Other Public Entities (health benefits, pension, payment in lieu of health benefits, etc.)			
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Enter the total number of employees/ independent contractors who received more than \$100,000 in total reportable compensation for the most recent fiscal year completed:

Schedule of Health Benefits - Detailed Cost Analysis

The Housing Authority of the Borough of Buena

For the Period
April 1, 2015

March 31, 2016

Annual Cost									
# of Covered Members (Medical & Rx) Proposed Budget	Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)		
Active Employees - Health Benefits - Annual Cost									
1	\$ 11,300	\$ 11,300	1	\$ 10,968	\$ 10,968	\$ 332	3.0%		
Single Coverage									
Parent & Child									
Employee & Spouse (or Partner)									
Family									
Employee Cost Sharing Contribution (enter as negative -)									
1		11,300	1		10,968	332	3.0%		
Commissioners - Health Benefits - Annual Cost									
Single Coverage									
Parent & Child									
Employee & Spouse (or Partner)									
Family									
Employee Cost Sharing Contribution (enter as negative -)									
0			0						
Retirees - Health Benefits - Annual Cost									
Single Coverage									
Parent & Child									
Employee & Spouse (or Partner)									
Family									
Employee Cost Sharing Contribution (enter as negative -)									
0			0						
1		\$ 11,300	1		\$ 10,968	\$ 332	3.0%		
GRAND TOTAL									

Is medical coverage provided by the SHBP (Yes or No)?

Is prescription drug coverage provided by the SHBP (Yes or No)?

Schedule of Accumulated Liability for Compensated Absences

The Housing Authority of the Borough of Buena
 For the Period April 1, 2015 to March 31, 2016

Complete the below table for the Authority's accrued liability for compensated absences.

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences at beginning of Current Year	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit (check applicable items)		
			Approved Labor Agreement	Resolution	Individual Employment Agreement
Christine Trout	16.25	\$ 1,187		X	
Augusto Fierro	118.5	9,306		X	
Total liability for accumulated compensated absences at beginning of current year		\$ 10,493			

Schedule of Shared Service Agreements

The Housing Authority of the Borough of Buena

April 1, 2015

For the Period

March 31, 2016

Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.

[illegible]

2015 HOUSING AUTHORITY BUDGET

Financial Schedules Section

2015 Budget Summary

The Housing Authority of the Borough of Buena
 For the Period April 1, 2015 to March 31, 2016

	Proposed Budget			Current Year Adopted Budget	% Increase (Decrease) Proposed vs. Current Year	
	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations	All Operations All Operations
REVENUES						
Total Operating Revenues	\$ 321,960	\$ -	\$ -	\$ -	\$ 321,960	\$ 315,070 2.2%
Total Non-Operating Revenues	4,200	-	-	65,600	69,800	61,750 13.0%
Total Anticipated Revenues	326,160	-	-	65,600	391,760	376,820 4.0%
APPROPRIATIONS						
Total Administration	102,620	-	-	26,400	129,020	127,560 1.1%
Total Cost of Providing Services	192,790	-	-	39,200	231,990	202,440 14.6%
Net Principal Payments on Debt Service in Lieu of Depreciation					-	- #DIV/0!
Total Operating Appropriations	295,410	-	-	65,600	361,010	330,000 9.4%
Net Interest Payments on Debt					-	- #DIV/0!
Total Other Non-Operating Appropriations	-	-	-	-	-	- #DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	- #DIV/0!
Accumulated Deficit	-	-	-	-	-	- #DIV/0!
Total Appropriations and Accumulated Deficit	295,410	-	-	65,600	361,010	330,000 9.4%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	- #DIV/0!
Net Total Appropriations	295,410	-	-	65,600	361,010	330,000 9.4%
ANTICIPATED SURPLUS (DEFICIT)	\$ 30,750	\$ -	\$ -	\$ -	\$ 30,750	\$ 46,820 -34.3%

2015 Revenue Schedule

The Housing Authority of the Borough of Buena

For the Period

April 1, 2015

to

March 31, 2016

	<i>Proposed Budget</i>				<i>Current Year Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Current Year</i>	<i>% Increase (Decrease) Proposed vs. Current Year</i>
	<i>Public Housing Management</i>	<i>Section 8</i>	<i>Housing Voucher</i>	<i>Other Programs</i>	<i>Total All Operations</i>	<i>Total All Operations</i>	<i>All Operations</i>
OPERATING REVENUES							
<i>Rental Fees</i>							
Homebuyers' Monthly Payments					\$ -	\$ -	#DIV/0!
Dwelling Rental	216,000				216,000	210,800	5,200 2.5%
Excess Utilities					-	-	#DIV/0!
Non-Dwelling Rental					-	-	#DIV/0!
HUD Operating Subsidy	105,960				105,960	104,270	1,690 1.6%
New Construction - Acc Section 8					-	-	#DIV/0!
Voucher - Acc Housing Voucher					-	-	#DIV/0!
Total Rental Fees	321,960	-	-	-	321,960	315,070	6,890 2.2%
<i>Other Operating Revenues (List)</i>							
Other Revenue 1					-	-	#DIV/0!
Other Revenue 2					-	-	#DIV/0!
Other Revenue 3					-	-	#DIV/0!
Other Revenue 4					-	-	#DIV/0!
Total Other Revenue	-	-	-	-	-	-	#DIV/0!
Total Operating Revenues	321,960	-	-	-	321,960	315,070	6,890 2.2%
NON-OPERATING REVENUES							
<i>Grants & Entitlements (List)</i>							
Grant #1 Capital Fund 2014				65,600	65,600	57,600	8,000 13.9%
Grant #2					-	-	#DIV/0!
Grant #3					-	-	#DIV/0!
Grant #4					-	-	#DIV/0!
Total Grants & Entitlements	-	-	-	65,600	65,600	57,600	8,000 13.9%
<i>Local Subsidies & Donations (List)</i>							
Local Subsidy #1					-	-	#DIV/0!
Local Subsidy #2					-	-	#DIV/0!
Local Subsidy #3					-	-	#DIV/0!
Local Subsidy #4					-	-	#DIV/0!
Total Local Subsidies & Donations	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments & Deposits</i>							
Investments	200				200	150	50 33.3%
Security Deposits					-	-	#DIV/0!
Penalties					-	-	#DIV/0!
Other Investments					-	-	#DIV/0!
Total Interest	200	-	-	-	200	150	50 33.3%
<i>Other Non-Operating Revenues (List)</i>							
Other Non-Operating #1 Laundry Inc	4,000				4,000	4,000	- 0.0%
Other Non-Operating #2					-	-	#DIV/0!
Other Non-Operating #3					-	-	#DIV/0!
Other Non-Operating #4					-	-	#DIV/0!
Other Non-Operating Revenues	4,000	-	-	-	4,000	4,000	- 0.0%
Total Non-Operating Revenues	4,200	-	-	65,600	69,800	61,750	8,050 13.0%
TOTAL ANTICIPATED REVENUES	\$ 326,160	\$ -	\$ -	\$ 65,600	\$ 391,760	\$ 376,820	\$ 14,940 4.0%

2014 Revenue Schedule

The Housing Authority of the Borough of Buena
For the Period April 1, 2015 to March 31, 2016

Current Year Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING REVENUES					
<i>Rental Fees</i>					
Homebuyers' Monthly Payments					\$ -
Dwelling Rental	210,800				210,800
Excess Utilities					-
Non-Dwelling Rental					-
HUD Operating Subsidy	104,270				104,270
New Construction - Acc Section 8					-
Voucher - Acc Housing Voucher					-
Total Rental Fees	315,070	-	-	-	315,070
<i>Other Operating Revenues (List)</i>					
Other Revenue 1					-
Other Revenue 2					-
Other Revenue 3					-
Other Revenue 4					-
Total Other Revenue	-	-	-	-	-
Total Operating Revenues	315,070	-	-	-	315,070
NON-OPERATING REVENUES					
<i>Grants & Entitlements (List)</i>					
Grant #1 Capital Funds				57,600	57,600
Grant #2					-
Grant #3					-
Grant #4					-
Total Grants & Entitlements	-	-	-	57,600	57,600
<i>Local Subsidies & Donations (List)</i>					
Local Subsidy #1					-
Local Subsidy #2					-
Local Subsidy #3					-
Local Subsidy #4					-
Total Local Subsidies & Donations	-	-	-	-	-
<i>Interest on Investments & Deposits</i>					
Investments	150				150
Security Deposits					-
Penalties					-
Other Investments					-
Total Interest	150	-	-	-	150
<i>Other Non-Operating Revenues (List)</i>					
Other Non-Operating #1 Laundry Income	4,000				4,000
Other Non-Operating #2 Miscellaneous	-				-
Other Non-Operating #3					-
Other Non-Operating #4					-
Other Non-Operating Revenues	4,000	-	-	-	4,000
Total Non-Operating Revenues	4,150	-	-	57,600	61,750
TOTAL ANTICIPATED REVENUES	\$ 319,220	\$ -	\$ -	\$ 57,600	\$ 376,820

2015 Appropriations Schedule

The Housing Authority of the Borough of Buena

For the Period

April 1, 2015

to

March 31, 2016

	<i>Proposed Budget</i>				<i>Current Year Adopted Budget</i>	<i>\$ Increase (Decrease) Proposed vs. Current Year</i>	<i>% Increase (Decrease) Proposed vs. Current Year</i>
	<i>Public Housing Management</i>	<i>Section 8</i>	<i>Housing Voucher</i>	<i>Other Programs</i>	<i>Total All Operations</i>	<i>Total All Operations</i>	<i>All Operations</i>
OPERATING APPROPRIATIONS							
<i>Administration</i>							
Salary & Wages	\$ 27,850				\$ 27,850	\$ -	0.0%
Fringe Benefits	19,990				19,990	1,460	7.9%
Legal	5,000				5,000	-	0.0%
Staff Training	-				-	-	#DIV/0!
Travel	5,000				5,000	-	0.0%
Accounting Fees	8,680				8,680	-	0.0%
Auditing Fees	9,800				9,800	-	
Miscellaneous Administration*	26,300			26,400	52,700	-	0.0%
Total Administration	102,620	-	-	26,400	129,020	1,460	1.1%
<i>Cost of Providing Services</i>							
Salary & Wages - Tenant Services				-	-	-	#DIV/0!
Salary & Wages - Maintenance & Operation	-			39,200	39,200	830	2.2%
Salary & Wages - Protective Services				-	-	-	#DIV/0!
Salary & Wages - Utility Labor				-	-	-	#DIV/0!
Fringe Benefits	11,090				11,090	(2,880)	-20.6%
Tenant Services	1,800				1,800	600	50.0%
Utilities	74,740				74,740	(14,500)	-16.2%
Maintenance & Operation	73,000				73,000	45,500	165.5%
Protective Services				-	-	-	#DIV/0!
Insurance	20,000				20,000	-	0.0%
Payment in Lieu of Taxes (PILOT)	12,160				12,160	-	0.0%
Terminal Leave Payments				-	-	-	#DIV/0!
Collection Losses				-	-	-	#DIV/0!
Other General Expense				-	-	-	#DIV/0!
Rents				-	-	-	#DIV/0!
Extraordinary Maintenance				-	-	-	#DIV/0!
Replacement of Non-Expendible Equipment				-	-	-	#DIV/0!
Property Betterment/Additions				-	-	-	#DIV/0!
Miscellaneous COPS*				-	-	-	#DIV/0!
Total Cost of Providing Services	192,790	-	-	39,200	231,990	29,550	14.6%
Net Principal Payments on Debt Service in Lieu of Depreciation				-	-	-	#DIV/0!
Total Operating Appropriations	295,410	-	-	65,600	361,010	31,010	9.4%
NON-OPERATING APPROPRIATIONS							
Net Interest Payments on Debt				-	-	-	#DIV/0!
Operations & Maintenance Reserve				-	-	-	#DIV/0!
Renewal & Replacement Reserve				-	-	-	#DIV/0!
Municipality/County Appropriation				-	-	-	#DIV/0!
Other Reserves				-	-	-	#DIV/0!
Total Non-Operating Appropriations	-	-	-	-	-	-	#DIV/0!
TOTAL APPROPRIATIONS	295,410	-	-	65,600	361,010	31,010	9.4%
ACCUMULATED DEFICIT							
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	295,410	-	-	65,600	361,010	31,010	9.4%
UNRESTRICTED NET POSITION UTILIZED							
Municipality/County Appropriation				-	-	-	#DIV/0!
Other				-	-	-	#DIV/0!
Total Unrestricted Net Position Utilized	-	-	-	-	-	-	#DIV/0!
TOTAL NET APPROPRIATIONS	\$ 295,410	\$ -	\$ -	\$ 65,600	\$ 361,010	\$ 31,010	9.4%

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 14,770.50 \$ - \$ - \$ 3,280.00 \$ 18,050.50

2015 Appropriations Schedule-Miscellaneous Administration

**The Housing Authority of the Borough of Buena
For the Period April 1, 2015 to March 31, 2016**

Miscellaneous Administration	<i>Proposed Budget</i>				
	<u>Public Housing Management</u>	<u>Section 8</u>	<u>Housing Voucher</u>	<u>Other Programs</u>	<u>Total All Operations</u>
Computer Expenses	\$2,000				\$2,000
Computer Program/Support	4,500				4,500
Contracted Services	3,100			26,400	29,500
Copier Machine	1,800				1,800
Internet	1,680				1,680
Miscellaneous	5,520				5,520
Office Supplies	2,500				2,500
Payroll Service	2,000				2,000
Telephone	3,200				3,200
Total Miscellaneous	\$26,300	\$0	\$0	\$26,400	\$52,700

2014 Appropriations Schedule

The Housing Authority of the Borough of Buena
For the Period April 1, 2015 to March 31, 2016

Current Year Adopted Budget

	Public Housing Management	Section 8	Housing Voucher	Other Programs	Total All Operations
OPERATING APPROPRIATIONS					
<i>Administration</i>					
Salary & Wages	\$ 27,850				\$ 27,850
Fringe Benefits	18,530				18,530
Legal	5,000				5,000
Staff Training					-
Travel	5,000				5,000
Accounting Fees	8,680				8,680
Auditing Fees	9,800				9,800
Miscellaneous Administration*	33,470			19,230	52,700
Total Administration	108,330	-	-	19,230	127,560
<i>Cost of Providing Services</i>					
Salary & Wages - Tenant Services					-
Salary & Wages - Maintenance & Operation	-			38,370	38,370
Salary & Wages - Protective Services					-
Salary & Wages - Utility Labor					-
Fringe Benefits	13,970				13,970
Tenant Services	1,200				1,200
Utilities	89,240				89,240
Maintenance & Operation	27,500				27,500
Protective Services					-
Insurance	20,000				20,000
Payment in Lieu of Taxes (PILOT)	12,160				12,160
Terminal Leave Payments					-
Collection Losses					-
Other General Expense					-
Rents					-
Extraordinary Maintenance					-
Replacement of Non-Expendible Equipment					-
Property Betterment/Additions					-
Miscellaneous COPS*					-
Total Cost of Providing Services	164,070	-	-	38,370	202,440
Net Principal Payments on Debt Service in Lieu of Depreciation					-
Total Operating Appropriations	272,400	-	-	57,600	330,000
NON-OPERATING APPROPRIATIONS					
Net Interest Payments on Debt					-
Operations & Maintenance Reserve					-
Renewal & Replacement Reserve					-
Municipality/County Appropriation					-
Other Reserves					-
Total Non-Operating Appropriations	-	-	-	-	-
TOTAL APPROPRIATIONS	272,400	-	-	57,600	330,000
ACCUMULATED DEFICIT					-
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT	272,400	-	-	57,600	330,000
UNRESTRICTED NET POSITION UTILIZED					
Municipality/County Appropriation	-	-	-	-	-
Other					-
Total Unrestricted Net Position Utilized	-	-	-	-	-
TOTAL NET APPROPRIATIONS	\$ 272,400	\$ -	\$ -	\$ 57,600	\$ 330,000

* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 13,620.00 \$ - \$ - \$ 2,880.00 \$16,500.00

2014 Appropriations Schedule-Miscellaneous Administration

**The Housing Authority of the Borough of Buena
For the Period April 1, 2015 to March 31, 2016**

Miscellaneous Administration	<i>Current Year Adopted Budget</i>				
	<u>Public Housing Management</u>	<u>Section 8</u>	<u>Housing Voucher</u>	<u>Other Programs</u>	<u>Total All Operations</u>
Computer Expenses	\$2,000				\$2,000
Computer Program/Support	4,500				4,500
Contracted Services	10,270			19,230	29,500
Copier Machine	1,800				1,800
Internet	1,680				1,680
Miscellaneous	5,520				5,520
Office Supplies	2,500				2,500
Payroll Service	2,000				2,000
Telephone	3,200				3,200
Total Miscellaneous	\$33,470	\$0	\$0	\$19,230	\$52,700

5 Year Debt Service Schedule - Principal

The Housing Authority of the Borough of Buena

	Current Year (2014)	Fiscal Year Beginning In							Total Principal Outstanding
		2015	2016	2017	2018	2019	2020	Thereafter	
Debt Issuance #1	\$ -	\$ -							\$ -
Debt Issuance #2	-	-							-
Debt Issuance #3	-	-							-
Debt Issuance #4	-	-							-
TOTAL PRINCIPAL	-	-		-	-	-	-	-	-
LESS: HUD SUBSIDY	-	-							-
NET PRINCIPAL	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

5 Year Debt Service Schedule - Interest

The Housing Authority of the Borough of Buena

Fiscal Year Beginning in

	Current Year (2014)	2015	2016	2017	2018	2019	2020	Thereafter	Total Interest Payments Outstanding
Debt Issuance #1	\$ -	\$ -	-	-	-	-	-	-	\$ -
Debt Issuance #2	-	-	-	-	-	-	-	-	-
Debt Issuance #3	-	-	-	-	-	-	-	-	-
Debt Issuance #4	-	-	-	-	-	-	-	-	-
TOTAL INTEREST	-	-	-	-	-	-	-	-	-
LESS: HUD SUBSIDY	-	-	-	-	-	-	-	-	-
NET INTEREST	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2015 Net Position Reconciliation

The Housing Authority of the Borough of Buena
For the Period April 1, 2015 to March 31, 2016

	<u>Proposed Budget</u>
TOTAL NET POSITION BEGINNING OF CURRENT YEAR (1)	Total All Operations
Less: Invested in Capital Assets, Net of Related Debt (1)	\$ 1,999,306
Less: Restricted for Debt Service Reserve (1)	1,851,651
Less: Other Restricted Net Position (1)	-
Total Unrestricted Net Position (1)	147,655
Less: Designated for Non-Operating Improvements & Repairs	-
Less: Designated for Rate Stabilization	-
Less: Other Designated by Resolution	-
Plus: Accrued Unfunded Pension Liability (1)	-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)	-
Plus: Estimated Income (Loss) on Current Year Operations (2)	30,750
Plus: Other Adjustments (attach schedule)	-
UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET	178,405
Unrestricted Net Position Utilized to Balance Proposed Budget	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-
Appropriation to Municipality/County (3)	-
Total Unrestricted Net Position Utilized in Proposed Budget	-
PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR (4)	\$ 178,405

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County \$ 14,771

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.

2015

The Housing Authority of
the Borough of Buena

HOUSING
AUTHORITY
CAPITAL
BUDGET/
PROGRAM

2015 CERTIFICATION OF HOUSING AUTHORITY CAPITAL BUDGET/PROGRAM

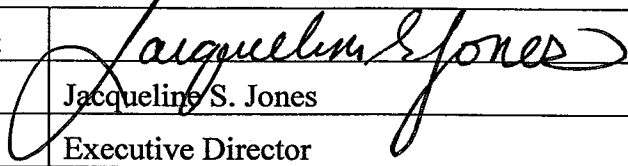
The Housing Authority of the Borough of Buena

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

☒ It is hereby certified that the Housing Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, by the governing body of the Housing Authority of the Borough of Buena, on the 15th day of January, 2015.

OR

☐ It is hereby certified that the governing body of the _____ Housing Authority have elected **NOT** to adopt a Capital Budget /Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2 for the following reason(s): _____

Officer's Signature:			
Name:	Jacqueline S. Jones		
Title:	Executive Director		
Address:	600 Central Ave. Minotola, NJ 08341		
Phone Number:	856-697-4852	Fax Number:	856-697-2642
E-mail address	jjones@vha.org		

2015 CAPITAL BUDGET/PROGRAM MESSAGE

The Housing Authority of the Borough of Buena

FISCAL YEAR: FROM: April 1, 2015 TO: March 31, 2016

This section is included in the Capital Budget pursuant to N.J.A.C. 5:31-2. It does not in itself confer any authorization to raise or expend funds. Rather, it is a document used as part of the Housing Authority's planning and management system. Specific authorization to spend funds for purposes described in this section must be granted elsewhere, by a separate financing agreement, security agreement, by resolution appropriating funds from the Renewal and Replacement Reserve, or other lawful means.

1. Has the Capital Budget/Program been prepared in consultation with or reviewed by, the local and county planning board(s), governing body(ies), or other affected governmental entity(ies) of the jurisdiction(s) served by the Housing Authority?

YES-Capital funds are used for operating expenses

2. Has each capital project/project financing been developed from a specific plan or report and have the full life cycle costs of each been calculated?

N/A - No capital fund financing

3. Has the Housing Authority prepared a long-term (10-20 years) infrastructure needs assessment?

NO

4. Are any of the capital projects/project financings being undertaken in a community that has a State Plan designated center? If so, please describe the relationship of same to the center's goals and objectives.

NO

5. Describe the impact on the schedule of rents and/or user charges if the proposed capital projects are undertaken. Indicate the impact on current and future year's schedules.

NONE

6. Have the projects been reviewed and approved by HUD?

YES

Add additional sheets if necessary.

2015 Proposed Capital Budget

The Housing Authority of the Borough of Buena
 For the Period April 1, 2015 to March 31, 2016

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
Project A Operations	\$ 14,000				\$ 14,000	
Parking Spaces	8,000				8,000	
Carpeting Replacement	9,600				9,600	
Painting - Apartments	30,000				30,000	
Kitchen Floor Replacement	4,000				4,000	
Project F Description	-					
Project G Description	-					
TOTAL PROPOSED CAPITAL BUDGET	\$ 65,600	\$ -	\$ -	\$ -	\$ 65,600	\$ -

Enter brief description of up to seven projects above. For more than seven budgeted projects, please attach additional schedules. Input total amount of all projects on single line and enter "See Attached Schedule" instead of project description.

5 Year Capital Improvement Plan

The Housing Authority of the Borough of Buena

For the Period April 1, 2015 to March 31, 2016

		Fiscal Year Beginning in				
	Estimated Total	Current Year		2016	2017	2018
	Cost	Proposed Budget	2016	2017	2018	2019
Project A Operations	\$ 14,000	\$ 14,000				
Parking Spaces	8,000	8,000				
Carpeting Replacements	9,600	9,600				
Painting - Apartments	30,000	30,000				
Kitchen Floor Replacement	4,000	4,000				
Project F Description	-	-				
Project G Description	-	-				
TOTAL	\$ 65,600	\$ 65,600	\$ -	\$ -	\$ -	\$ -

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.

5 Year Capital Improvement Plan Funding Sources

The Housing Authority of the Borough of Buena

For the Period April 1, 2015 to March 31, 2016

	Funding Sources				
	Estimated Total Cost	Renewal & Replacement		Debt Authorization	Other Sources
		Unrestricted Net Position Utilized	Reserve		
Project A Operations	\$ 14,000			\$ 14,000	
Parking Spaces	8,000			8,000	
Carpeting Replacement	9,600			9,600	
Painting - Apartments	30,000			30,000	
Kitchen Floor Replacement	4,000			4,000	
Project F Description	-				
Project G Description	-				
TOTAL	\$ 65,600	\$ -	\$ -	\$ -	\$ 65,600
Total 5 Year Plan per CB-4	\$ 65,600				-
Balance check	-	If amount is other than zero, verify that projects listed above match projects listed on CB-4.			

Project descriptions entered on Page CB-3 will carry forward to Pages CB-4 and CB-5. No need to re-enter project descriptions above.